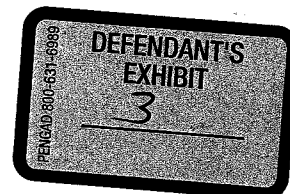


*Fran Bailey gave to  
me @ my home after  
I was terminated.*

### Door usage

Certain people are freely using the door which exits to the parking lot area adjacent to North Oates Street. It has previously been left unlocked or unsecured, leaving security very lax at an unmonitored entrance. These previous usages were not recorded, but Documentation of users and times commenced 06/28/04.

Week of 6/28/04



DATE	TIME	USER	
06/28/04	lunch	Eunice	
06/28/04	lunch	LaVera	
06/29/04	mid-A.M.	LaVera	
06/29/04	lunch	Tonja	
06/29/04	lunch	LaVera	left door unlocked! I secured at 3 p.m.
07/01/04	lunch	Eunice	
07/01/04	lunch	Tonja	
07/02/04	MID-DAY	Eunice	
07/02/04	End of day	Eunice	
07/07/04	< 11:00	Eunice/LaVera	EK's return from Jail visit
07/07/04	12:00	Eunice	
07/07/04	3:30	Eunice	short exit & return (possibly to vehicle)
07/07/04	5:00	Eunice	
07/12/04	8:35	Eunice, LaVera, Ann	out to court/fines rm. duty
07/12/04	11:30	Mary T.	
07/14/04	11:05	LaVera	Eunice answered knock at the door, indicated to LaVera, she met the visitor at the door and then exited. Overheard later that she had gone to lunch when Sarah inquired of Eunice if LaVera was gone.
07/14/04	12:13	Eunice	
07/15/04	11:45	LaVera	
07/15/04	12:10	Eunice	